



PH Shop Talk

Volume 3, Issue 4

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Publications Corner:

- **AFI 48-105:** Final MAJCOM coordination...and USAF/SG and AFMOA coordination.
- **AFI 48-20** Hearing Conservation: Final rework and will be scheduled for MAJCOM Coordination.
- **AFMS Merger** Team is working on updates to AFIs affected by merger. They will meet in March 2003 to finalize their input... and then comes the coordination process.

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RSV for Public Health to be Re-Vamped

Recently, Lt General Taylor (USAF/SG) put out a memorandum concerning the RSV Program and a new direction that it will take. We have been directed to rework the program to meet the following criteria: "Each deployable AFSC's RSV skill set should be grouped and/or pared down to a minimum number of critical criteria-the target is ten." His memorandum goes on "The quantity and frequency for meeting RSV should coincide with the 15 month AEF cycle, unless a course already has a national standard, e.g. ACLS every 2 years, ATLS every 4 years. Training platforms should be sought or developed that will provide the most outcome for the least amount of additional time (Official

courses, web-based, CD Training Manuals, CME lectures, etc)." Another important part of the memo states "RSVP must be well organized for it will become Status of Resources and Training (SORTS) reportable in the future. I expect deadlines set by the RSV Working Group to be met in a timely fashion." Lt Col Brinkman from the USAF/SG Staff stated "The tasking is to provide RSV's that are not only clinically relevant to deployment but truly critical, serving as "go, no-go" items. The RSV list should be targeted for <10 skills criteria (SG will consider waivers for larger lists), frequency based on AEF cycle or national standards, whether the skill is "performance" vs "knowledge", and have

identified sustainment training listed." These deadlines will be set sometime in Jan 03.

We are getting a group together to rework our lists and to meet the specified criteria. If you have input for these checklists, please forward them to your MAJCOM functional manager to forward to me. Our goal is to reduce the list and move the frequency to the AEF cycle and then to tie the training to specific distance learning or in-residence courses. We will try to limit the use of in-residence courses for any task that has a frequency of 30 months or less as seats will be difficult to obtain at that usage level. We will let you know when the checklists are completed and are ready for your use!

DECON Update

Recent changes in the documents controlling the make up of the wartime medical decon team (FFGLB) have resulted in removing PH from the leadership and training role of this team. A Physician Assistant or senior 4N are to be assigned as the team chief. PH and BEE personnel can be assigned to the team (just like any other AFSC available). However,

it should be stressed that PH and BEE personnel are better utilized on prevention teams (such as the AMC Medical Global Reach Laydown Teams; Preventive Medicine Teams or PAM teams; EMEDS PAM or SPEARR teams). Please keep in mind that these decon tasks are no longer in our CFETP nor are they in our RSV checklists. The MISCAP for FFGLB has been updated to reflect these changes and the CONOPS document is in the process of being updated. It might take

some time for the deployment taskings to catch up with these changes...so please be patient. The peacetime decon teams are going to be set up just like the wartime teams with the main difference being that PH and BEE personnel will be consultants as required. Stay tuned to further details as they come out.

PERSLOAD Study: What is it?

I am sure some of you have heard about some efforts to provide some extra manpower to those career fields who are stressed and work many overtime hours. I am sure we all can think of some of those fields (Security Forces comes to my mind very quickly).

The Air Force Council recently reviewed the results of a limited-scope Air Force PERSLOAD study (Formerly known as PERSTEMPO) designed to quantify the number of hours Air Force members work each week. The data captured in this test, covered 20 AFSCs at five selected locations. General Foglesong, AF/ CV, decided that the value of this information warrants full deployment of the PERSLOAD study across the Air Force to cover all major specialties.

The primary objectives of this study are: a) quantify PER-

SLOAD workweek data for a proportionate number of AFSCs per base; b) feed actionable data back to wing commanders and the Air Force Council to address problems associated with stressed career fields; and c) assess the potential PERSLOAD-retention relationship.

Reporting accurate, verifiable data is the key. The Air Force Manpower and Innovation Agency (AFMIA) is leading this effort and has developed a web-based PERSLOAD data collection tool. Using feedback from the test locations, much work has been already been done to refine the data collection and reporting process, yet much remains in order to bring every base on line. Your local Manpower and Organization (MO) office has a significant role to play in this process. To ensure fidelity of the data, the MO will monitor

and verify monthly PERSLOAD data for each participating work center before you certify your report back to AFMIA.

Currently there are twelve locations for 4E0X1 data collection. They include Andrews, Brooks, Columbus, Lajes, McGuire, Moody, Randolph, Ramstein, Seymour Johnson, Tinker, Tyndall, and Vance. There are seven locations for 4F0X1 data collection (which includes Force Health Management or the old PES data). These locations include: Beale, Brooks, Buckley, Dover, Hanscom, Los Angeles, McConnell, Offutt, Peterson, and Seymour Johnson. This data will be collected for several months and we will have to see what decisions come from this study. Please ensure accurate data is being reported...as we want accurate decisions being made. Thanks for your participation...I will report the results as soon as I get them.

Food Security Update

The current world situation has pushed the need for a tightened food security system closer to the forefront in our massive list of tasks to perform. As many of you have seen (and read...hopefully) the Food and Water Security Guidelines published this past year, you should know that there are several initiatives being pursued to improve our food security portion of the plan. Recently, a contractor has been added to help us work these initiatives. Some of these initiatives include (but are not limited to): establishing a robust centrally located periodic food vulnerability assessment capability; establishing a food security alert system for all installations to follow specific actions depending upon the threat risks identified; establishing a

strong link between all of the agencies involved from identifying the risk all the way to taking actions at an installation. Another goal of this program is to build an integrated food and water security system that builds a strong bond between all involved agencies. These agencies include: Intelligence; medical intelligence; Security Forces; OSI; FBI; FDA; USDA; Center For Disease Control; private industry (those supplying food and water to DoD; DeCA; Services; AAFES; contracting, CE, and medical personnel (as well as others as needed,

such as, state and local authorities, CIA etc). The goal is to have a safe and secure food and water supply. The AFMS would like to build a central capability (possibly at AFIERA at Brooks AFB for consistency reasons) who will be responsible for conducting food vulnerability assessments on a routine basis (possibly every two to three years at each installation). There is much work to do to meet these initiatives and we will be reporting the progress periodically to keep you informed of latest updates to this critical program. Please forward ideas and concerns up through channels to your MAJCOM functional to forward to me for consideration by the group working this program.

TAOS Update

The Team Aerospace Operational Solutions (TAOS) Course is scheduled for 3-7 March 2003 at Brooks AFB, Texas. Due to the current world situation and funds availability...it will be held on-base again this year. It will have limited seating (around 350 total personnel) available in a few different rooms just like the past couple of years. The theme will focus on getting back to the basics of the Team Aerospace mission...and what we all bring to the mission of the warfighter. Again this year we will have breakout sessions and plenary sessions (where we are all together). The Team Aerospace Award winner is scheduled to be announced the first morning of the course. Quotas will be distributed after the first of

the year to the MAJCOMS and they will decide who will attend based on the current rules for attendance (such as the target audience being mid level officers and enlisted...Capt/Major and TSgt/MSgt and only allowing attendance every three years...trying to allow more people to attend during their careers). This year being the first TAOS post merger...will include some 4N0X1's who are experienced in Flight Medicine Operations (the clinical and operational aspects of flight medicine clinic). Each functional community will decide how many folks attend from each MAJCOM including the ANG and AFRES personnel.

There will be several mini-courses that personnel can sign up for to get the current information...these sign-up lists will be out early in 2003. Ensure you sign up early to reserve your seat...as the seats go very quickly.

There will also be an opportunity for MAJCOMS to have their own breakout session. MAJCOM leaders should start to put together their agendas and topics for discussion.

The PH Annual awards banquet will be held one evening that week at the St Anthony's hotel. There will be about 150 people in attendance... RESERVE your seat early...this year's evening will be very special. Information on getting tickets (cost and who to get them from) will be out early in 2003. There will also be an awards dinner for the BEE community and an informal gathering for the flight surgeons and 4N's working in the FSO (details to come) and an ice breaker for all TAOS attendees (usually on Monday evening at the Brooks Club). Stay tuned for more information as it becomes available.

Merger update

I have collected some input from several MAJCOMS and this is a short summary of the results. If you have other input...please provide it so I can keep our leadership informed on the current status of the merger.

Most of the personnel moves went smoothly to 4E0X1 as we were the pre-select for AFPC. However, these massive numbers for AD, ANG and AFRES made the 4E career field look very large. We anticipated that these numbers would take a little time to lower down to the actual levels where we are supposed to be. This is the case. At first, there were several problems with the conversion of those people who were to become 4N0X1's. MILPDS did not take the conversion and keep the data. Many bases tried repeatedly to input the changes (to 4N) but MILPDS still rejected the input. Some of the problems were associated with 4F personnel who had received a Selective Reenlistment Bonus (which they get to keep it...MILPDS just would not accept the change to 4N). Therefore, with all of these problems, we requested an extension for data conversion

at base level to NLT 31 Dec 02. This was granted and the members who received a SRB had to have their names submitted to AFPC for them to manually convert them to 4N. So the personnel changes are happening as we expected.

As far as the programs that were redesigned within the FHM arena, there were 25 bases who reported from 4 different MAJCOMS. Here is a summary of those results (NOTE: this collection was not scientific at all- just a quick input): 1) There seems to be almost a 50-50 split of bases reporting that FHM does the scheduling for PHA; 2) Almost 90% of the FHM offices are typing up the Form 88 and 93; 3) a 50-50 split on deployment record reviews (PCM or FHM); 4) over 80 % of the bases reported that the temporary profiles have transitioned to the PCM teams with great success; 5) two bases still reported a centralized PHA process (with no current plan to change); 6) four bases still report PH having oversight of immunizations; 7) one PH office had oversight of the MEB process; 8) Most bases reported they had plans to transition the TB and STD follow-up programs to the PCM teams in early 2003 (only 3 bases reported they completed the transition); 9)

One base reported that AIMWTS was being worked by FHM personnel.

There were several bases who reported that the local leadership had not made any decisions on who would perform specific functions such as scheduling, records reviews, and who would do clinical examinations on the non-enrolled population. Some PH leadership was having great difficulty transitioning the oversight of immunizations back over to clinical personnel. This is a leadership issue and must be worked at the local level with assistance from the MAJCOM.

The bases report extensive training programs for all PH personnel. The CFETPs have been transcribed in most cases and master training plans have been established or modified. Training is an investment in our future...please make sure you provide the time necessary to properly train all PH personnel on all missions we now have.

The major issue for many offices still is the technical problems associated with PIMR (for those who have not transitioned to PIMR-G-II). The bases who have transitioned state that the technical problems before have been resolved and this program is much better for everyone. See FINAL THOUGHTS on the last page for more.

INFORMATION PAPER ON INSPECTING SUBSISTENCE FOR DeCA STORES

DeCA employs the use of a variety of contractual instruments to acquire products from a multitude of sources. The product specifications that would apply to items delivered by these various sources may vary. As such, the following guidance is provided:

Technical Data Sheets (TDS) are developed and maintained by the DeCA subject matter experts at Fort Lee, VA. They identify the technical specifications that will be applied to certain products ordered by DeCA. To date, DeCA maintains a separate TDS for each of the following categories:

- Boxed Beef Program
- Fresh Dairy Products
- Chilled, Frozen and Moisture Enhanced Pork
- U.S. Consumer Grade A or Better Fresh or Protected Shell Eggs

Specifications for other than these products are addressed in the specific terms and conditions of the contractual instrument under which the products are ordered.

Resale Ordering Agreements (ROA's) are basic ordering agreements between DeCA and the manufacturers/suppliers for brand name resale items. A ROA can be identified by the third position of the Procurement Instrument Identification Number (PIIN). ROA's will have a "G" in that third position, for example: 00G0021 or 00GN021.

All DeCA ROA's have been updated in the past year to include the same standard master terms and conditions. The new master is dated January 2002, which can be found in the lower left hand corner of the cover document. The inspection requirements can be found on pages 16-21 of this document.

Blanket Purchase Agreements (BPA's) are agreements between DeCA and the manufacturers/ suppliers for either brand name or non brand name resale products. BPA's will have an "A" in that third position, for example: 00A0021.

Because BPA's are generated on an as-needed basis, and at different time periods,

there is no single master specific action. As such, inspections should be accomplished in accordance with the specifications that are contained within the specific BPA itself.

Indefinite-Delivery Type Contracts (IDTCs), Indefinite Delivery Type Contracts (IDTC's) (Indefinite Quantity Contracts or IQCs are in this category) are competitively awarded contracts between DeCA and the manufacturers/ suppliers for non brand name resale items. IDTCs IDTC's will have a "D" in that third position, for example: 00D0021. The *type of IDTC* utilized most often within DeCA is called a Requirements Type Contract (RTC). As such, you may hear either term used interchangeably.

Because IDTC's are awarded on a recurring basis, there is no single master specification. As such, inspections should be accomplished in accordance with the specific actions that are referenced by the specific IDTC itself.

We do not consider it necessary for medical food inspection personnel to attempt to maintain copies of all DeCA contracts/purchase agreements. However, you should have access to the appropriate contractual documents, as well as the current inspection requirements for each such contract. Most of the contractual documents have been posted to the DeCA website at: www.commissaries.com. You should find all of the current IDTC's posted. For example, go to the DeCA website and click on the "Business" tab on the left, then on the "Contracting" tab on the right side of the page; then scroll down to "Recently Awarded Contracts" and click on BEEF or PORK. The

ROA inspection requirements, BPA inspection requirements, and most current version of the DeCA TDS's are all also available on our website. Again, click on the "Business" tab on the left side of the page and look for *Technical Data Sheets* and *Brand Name Resale Ordering Agreement*. The most current version of the BPA terms and conditions are also on the web site. Click on the "Business" tab on the left, then on the "Contracting" tab on the next page, click on "Miscellaneous" at the bottom at the bottom of the page and scroll down to "Resale – BPA Inspection Requirements JAN02" and click on it.

Just a reminder that it is important to verify the specific inspection requirements that are applicable to your particular contractual instruments. Because not all contracts/agreements are awarded at the same time, you may find that older contracts/agreements differ in some ways (e.g., TDS) from more current actions.

If you have questions or need advice or assistance, please contact one of the following parties, depending on the nature of the question:

DeCA Food Safety/Quality Assurance officer assigned to your region

Mr. Jack Moye
Public Health, Safety and Security,
Fort Lee, VA
(804) 734-8358 or (DSN 687-8358)
jack.moye@deca.mil

Mr. Mo Estrada
Contract Business Unit/Resale
Contracting Division, Fort Lee, VA
(804) 7349852 -8888 or
(DSN 6879852-8888)
moisses.estrada@deca.mil

DECA PUBLIC HEALTH POINT OF CONTACT ROSTER

Up-

dated November 19, 2002

| NAME | LOCATION | ADDRESS | DSN # | COM # | FAX # | E-MAIL # |
|--------------------|-------------------------------------|-----------------------------------------------------------------------------------------------|----------|---------------------------------------------|-------------------------|-----------------------------|
| Col Mark Wolken | DeCA Headquarters | 1300 E Avenue Fort Lee, VA 23801-1800 | 687-8305 | (804) 734-8305 | (804) 734-8960 | mark.wolken@deca.mil |
| Jack Moye | DeCA Headquarters | 1300 E Avenue Fort Lee, VA 23801-1800 | 687-8358 | (804) 734-8358 | (804) 734-8960 | jack.moye@deca.mil |
| Chris Wicker | DeCA Headquarters | 1300 E Avenue Fort Lee, VA 23801-1800 | 687-8448 | (804) 734-8448 | (804) 734-8960 | christopher.wicker@deca.mil |
| CW3 Honesto Padlan | Eastern Region | 5151 Bonney Road, Suite 201 Virginia Beach, VA 23462 | 284-3026 | (757) 284-3026 | (757) 284-3049 | honesto.padlan@deca.mil |
| CW2 Greg Burnham | Midwest Region RDOBC | 300 AFCOMS Way, Bldg 3030 San Antonio, TX 78226 | 945-8447 | (210) 925-8447 Mobile: (210 849-1575) | (210) 925-2855 | greg.burnham@deca.mil |
| CW2 Garvin Ratliff | Western Pacific Region RDO | 3401 Acacia, Bldg 950 McClellan AFB, CA 95652-1154 | 839-4956 | (916) 569-4956 | (916) 569-4856 | garvin.ratliff@deca.mil |
| CW4 Bob Klaiss | Western Pacific Region Far East | Unit 45008, Bldg 126-57/A APO AP 96338-5008 (Kanto Plain CDC Attn: DeCA/WP - ZM-JPN) | 268-4731 | 9-6-011-81-311-768-4731 | 9-6-011-81-311-768-4140 | robert.klaiss@deca.mil |
| CW4 Cecil Mitchell | European Region | Unit 3060, APO AE 09094-3060 (Kapaun Air Station, GE) | 489-3383 | 9-6-011-49-631-352-3383 | 9-6-011-49-631-536-7465 | cecil.mitchell@deca.mil |
| WO1 Robert McNeil | European Region | Unit 3060, APO AE 09094-3060 (Kapaun Air Station, GE) | 489-3384 | 9-6-011-49-631-352-3384 | 9-6-011-49-631-352-3030 | robert.mcneil@deca.mil |
| Mo Estrada | DeCA HQ, QA - Retail Contracting | 1300 E Avenue Fort Lee, VA 23801-1800 | 687-8888 | (804) 734-8888/8885 | (804) 734-8665 | moisses.estrada@deca.mil |

CMSgt (retired) Jack Moye at the Defense Commissary Agency (DeCA) provided this list of contacts for you to use if you need.

EDITORIAL NOTE: Please ensure you have an effective presence in the commissary. You should provide frequent walk-through evaluations ensuring proper food safety and facility sanitation measures are being followed. This is the time to check for customer complaints and to see if you can help the commissary leadership with ensuring they are meeting requirements. I know many bases no longer have PH personnel working out of the commissary offices and that the receiving personnel have been trained to inspect the food upon arrival...but we MUST remember a few critical components to our food safety mission: 1) Ensure all receiving personnel are properly trained and that the training is properly documented 2) Ensure that each facility (not just the commissary) uses a vendor quality history worksheet to record inspection activities (food temps, condition of packaging and any other food requirements) and that PH has access to these forms 3) Ensure that PH personnel are properly trained in the food safety mission and that they have the skills necessary to perform our wartime mission (food inspection and approved sources inspections) 4) Ensure an effective customer complaint program to identify early any potential problems with our food supplies and to prevent the spread of potential foodborne illness. Remember that the commissary is a great training platform for food safety programs (even though we do not have to be there all of the time).

AAFES UPDATE: Food Extensions

The following is provided for use in evaluating AAFES food and beverage products for extension. AAFES Guidance for extension of AAFES Food and Beverage Items.

1. Inspection of products reaching best by/sell by/ freshest by/expiration/ or other similar date will be requested from responsible veterinary or public health offices.
2. Product that is wholesome and in good or excellent condition
Should always be extended.
3. It would be greatly appreciated if inspectors would annotate their observations regarding inventory problems that may occur when product is extended. However, AAFES managers and buyer will determine if disposal of older products that remain wholesome and in good or excellent condition is appropriate to manage inventory.
4. AAFES requires a statement from inspectors indicating cause of unwholesomeness and/or description of factors causing products to be in less than good condition when product is condemned. Excess inventory, age of product, or previously extended are not suitable descriptions of reason for condemnation. There should be other factors such as dehydration, damage to packaging, off odors, etc. that describe actual condition.
Condemnations due to un-wholesomeness should be signed by the responsible VCO or Public Health Officer. Condemnations due to "less than good condition" may be signed by a Veterinary Warrant Officer.

5. AAFES Retail Managers will seldom request inspection for purposes of obtaining an extension of shelf life for food and beverages as it is AAFES intent not to offer retail items for sale that have exceeded manufacturers shelf life. However, such requests are necessary at times. If request for inspection/ extension are received from retail managers, it is requested that inspections for purposes of extension focus on wholesomeness and condition.

6. Veterinary/Public Health concerns about inventory management should be addressed to local managers and to this office (DSN 967-3604 or COM (214) 312-3604), but should NOT be used as a reason for condemnation.

AAFES will manage excess inventory by redistribution, discounting, or Disposal as appropriate.

NOTE: Some items shipped overseas may be produced in a chill package and then frozen by the manufacturer. In this case, expiration date on the original label will reflect shelf life in the chill state. A secondary label should contain an exp. date to reflect the shelf life in the frozen state, or in some cases, a production date which is used to calculate the exp. date by adding the number of months the manufacturer has expressed as the shelf life in the frozen state. This is the case for luncheon meats and franks going to Europe and possibly to the Pacific Region. Other products may also be handled this way and inspectors should be aware of it.

SIDE NOTE REMINDER: If you write up an UNSATISFACTORY sanitation report for any AAFES facility...please ensure that HQ AAFES receives a copy of your report. This past year we have only received reports from six bases. We just want to ensure we get them all...thanks!
Lt Col David R. Schuckenbrock and CMSgt Ricky Adair

USAFSAM Update

The first PH Apprentice class to include the FHM mission...graduates on 13 Dec 02 with Lt General Peach Taylor, USAF/SG, presiding over the graduation. The new 7-level Office Management Course (through distance learning) is almost complete. All video taping of instructors teaching the lessons is finished and the product is being polished and prepared for its web debut. Visit http://wwwsam.brooks.af.mil/eh/html/7_level/master.htm for information on this and other 7 Level upgrade training questions. We have two new PH Instructors: SSgt Bauza and SSgt Kiessling. SSgt Bauza joins us



from Ellsworth and will be teaching with the Readiness Team. SSgt Kiessling joins us from Eielson and will be the associate director for the PH Skills Bridge Course. We officially welcome our new merged in-

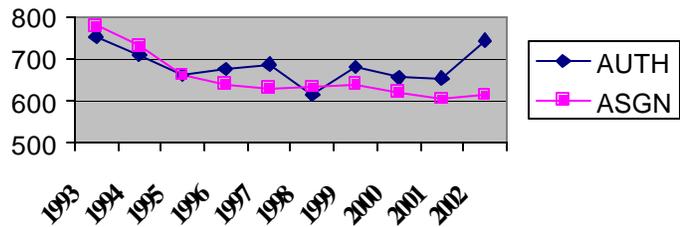
structors: MSgt Joel Berry, TSgt Melissa Gillette, TSgt Dorothy Hare, SSgt Allison Heintzelman, SSgt Timothy Kronk, and SSgt Heather Rice. We successfully graduated the first PH Skills Bridge Course on 25 Nov. We had 27 students graduate, and they are motivated and trained for their new duties (see photo).



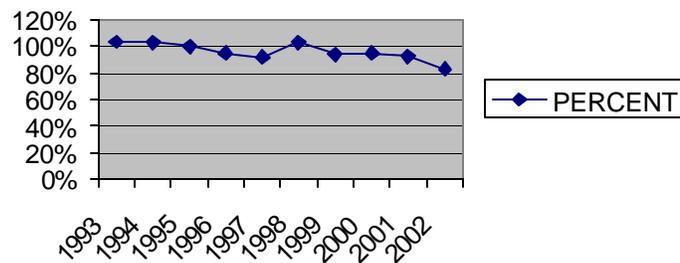
We are on the web...
[http://wwwsam.brooks.af.mil/eh/.](http://wwwsam.brooks.af.mil/eh/)

A Public Health Family Publication

4E0X1 Authorized and Assigned by Year



4E0X1 Staffing Percent by Year



Final Thoughts— Merger Continued

I know this merger transition will take some time to complete...there do not seem to be any major problems that are serious roadblocks to our success. It takes good leadership to carry out this merger. I expect each of you to do your part to make our mission successful.

There will continue to be sensitive issues that we have to work out. One such issue is assignments. Some positions at bases require special experience while others do not. This is true for both medical standards related jobs and for jobs that require medical intelligence or food safety experience. MAJCOMS have to manage those positions carefully. We will try to work with AFPC to ensure we get the right trained person into the right job so the mission is not put into jeopardy. If you know of such an assignment that does not make sense (such as a traditional 4E PCSing into a job that really requires medical standards experience)...let your

MAJCOM know about it. Also, if you are at base and you have 4 people (2 experienced in FHM and 2 in community health) and the two in community health are due to PCS out...and you have an inbound troop coming who is a old 4F... you may want to raise the question...can we get someone with traditional 4E experience in to ensure our mission and training stays on track? If you have a similar situation, please notify your MAJCOM so it can be addressed and corrected if necessary.

Another issue I am concerned with, but have not received any feedback about, is having enough training quotas for all of the bridge courses, hearing conservation courses and the CONOPS course. Please make sure you plan out your training needs and let your MAJCOM training manager know your needs (as well as the 4E functional). Keep in mind that before you assign new PH personnel (old 4Fs) to PH specific deployable teams, they must attend the 4E bridge course AND the CONOPS course prior to being assigned to the deployment team. This will ensure they get the training they need to carry out the mission. The 4F0X1 personnel who became 4E came over with their current skill level. I encourage them to take the distance learning courses offered to folks in our 7 level training program. These include: 1) Principles

in Epidemiology; 2) Vector borne disease control; 3) Food Safety; and 4) Office Management. Information on these courses can be found at the USAFSAM PH website.

Everyone should keep in mind that as you learn new tasks and processes, you can recommend improvements to our programs and processes. These improvements can be on either side of the PH house (Force Health Management or Community Health Management). Having fresh eyes and brains working our programs brings in fresh ideas and new ways to solve problems. We have asked folks to identify things we do that do not make sense and bring it to the MAJCOM PH leadership...so we can find a way to stop doing stupid s tuff...and perform a meaningful mission that really helps our customers and prevents disease, disability and death. We have a great team of people to perform this mission! Together, we can shape our mission and build a world class PH service for our customers.