



FORCE MANAGEMENT
POLICY

ASSISTANT SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, DC 20301-4000

MAR 6 2000

MEMORANDUM FOR THE SECRETARY OF THE ARMY
SECRETARY OF THE NAVY
SECRETARY OF THE AIR FORCE

SUBJECT: Total Force Personnel Policy for Administrative Exemptions from the Anthrax Vaccine Immunization Program (AVIP)

Reference memoranda: Secretary of Defense, 18 May 1998, subject: Implementation of the Anthrax Vaccination Program for the Total Force; and Under Secretary of Defense, 30 March 1999, subject: Change to AVIP Operational Procedure (One-Day Policy).

The Secretary of Defense has directed immunizations against anthrax for all U.S. service members and Department of Defense (DoD) emergency-essential (E-E) civilians and contractor personnel in three phases of execution, beginning with personnel at highest risk.

The following provides criteria for administrative exemptions for selected military and non-military personnel (U.S. service members, DoD E-E civilians and E-E contractor personnel). It does not apply to medical exemptions nor otherwise change the requirement for vaccination of personnel under the AVIP. Immunization requirements will be incorporated into the E-E contracts concerned.

This administrative exemption is applicable to retiring and separating personnel (without Reserve Component (RC) obligation and who do not plan to immediately re-enlist) and civilian employees and contractor personnel leaving a position subject to the AVIP with 180 days or less of service or employment remaining. This administrative exemption does not apply to personnel whom the commander determines shall receive the vaccine because of overriding mission requirements.

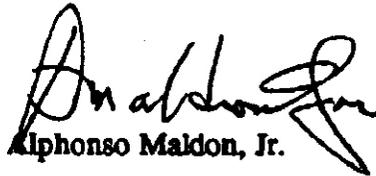
The Service Secretaries shall designate exemption authority for service members and E-E civilians and contractors. Commanders shall exempt from the AVIP personnel separating within 180 days (as described further below) who meet all of the following conditions: (a) they are not currently assigned or deployed to a Joint Staff designated high threat area; (b) they are not scheduled to perform duty in a designated high threat area (including temporary duty); or (c) the commander has not directed vaccination because of overriding mission requirements. Personnel who meet these criteria should immediately identify themselves to their supervisors and commanders.

With respect to calculation of the 180-day period, the following specifications apply. For retiring or separating military personnel (except Selected Reservists completing their Active Duty for Training or Active Duty for Special Work), the applicable period is 180 days prior to



their approved date of retirement or separation. RC members must have approved retirement orders to be effective within 180 days, reassignment date to the Non-Participating IRR/NARS, or expirations of enlistment within 180 days prior to consideration for exemption from the series. Those personnel who are separating from active duty but continuing service with the RC must continue the entire series regardless of the mobility status. For E-E civilian employees and contractor personnel subject to the AVIP because of performance of essential contractor services, the applicable period is 180 days prior to the effective date of retirement, resignation, separation, or reassignment out of a position subject to the AVIP.

The policy is effective no later than 60 days from the date of this memorandum for Service members and civilian personnel who are not members of a bargaining unit. Civilian personnel affected by this policy who are members of bargaining units will be considered for exemption once all statutory and contractual labor relations obligations have been met.


Alphonso Maldon, Jr.

Cc: Surgeon General of the Army
Surgeon General of the Navy
Surgeon General of the Air Force
Director of the Joint Staff