



DEPARTMENT OF THE AIR FORCE
USAF SCHOOL OF AEROSPACE MEDICINE (AFMC)
BROOKS CITY-BASE TEXAS

1 Sep 2004

MEMORANDUM FOR INBOUND STUDENTS

FROM: USAFSAM/ATO

SUBJECT: Advanced Force Health Management Workshop (AFHMW) Welcome

1. Welcome to Brooks City-Base and the USAF School of Aerospace Medicine. The instructor staff is looking forward to meeting you and continuing your exploration into the exciting world of **“Force Health Management.”** Class will begin **promptly at 0730 hours, on 13 Sep 04. Report NLT 0730 hours, to room 163 in building 775, Lyster Hall.**
2. It is my understanding as of 1 Sep 04 that all of you will be billeted at the American Heritage. If you were registered after 1 Sep 04, there is a possibility of being billeted some where else. The billeting office’s number is DSN: 240-1844/Comm: (210) 536-1844. A base shuttle is available for transportation from the local hotels and billeting. It picks up at the hotels prior to its 0645 pick-up at billeting, and departs the schoolhouse at 1630 hrs Monday through Friday. For exact hotel departure times, you may contact base transportation at Comm: 536-1843. If you are driving, we encourage car-pooling and recommend you plan on arriving early due to limited parking. We have an entry control point at the main entrance (parking lot side of the school); doors open at 0700 hrs. Please be sure to have your ID card with you.
3. It is mandatory that all students adhere to **AFI 36-2903 standards.** The standard duty uniform is any combination of the **blue service uniform** for the duration of the course. The Service Dress Uniform is not needed for the workshop.
4. Please bring **3 copies of your orders, a copy of your itinerary** and a pen/pencil to class for in-processing. A set of note taking handouts and reference material will be provided to you throughout the course.
5. We are very proud of the reputation that the School of Aerospace Medicine has earned. The Force Health Management instructor staff is excited that you are here, and we look forward to working with you throughout the four-day course.

Timothy W. Kronk

TIMOTHY W. KRONK, SSgt, USAF
Director, Advanced FHM Workshop